

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: *Santa Fe County Board of County Commissioners*

From: *Katherine Miller, County Manager, SFC*
Rachel O'Connor, Director, Community Services Department, SFC

Date: *March 9, 2019*

Subject: *Community Services Monthly Report*

Overall

Last week we had a meeting with Bernco, UNM and First Choice regarding the possible partnership in developing a Living Room Model in Edgewood. I am heartened that I believe we have preliminary agreement in terms of financial commitment and programming for this Center, which will be licensed as a CCSS. We are scheduling a next meeting two weeks from today to further flush out details on billing and CCSS designation, as well as a draft MOA.

CSD has been working internally to streamline our administrative structures. Yesterday we held a meeting with all administrative staff to streamline how we deal with HR and Finance issues. In short, all financial transactions are now run through our "pool" accountants, and all HR issues are managed by our Operations Manager, Gina Capener. She has also consolidated reporting for our leases, developed contract tracking tools and developed an internal tracking system for our usage. I am pleased and believe these new procedures will greatly streamline our financial and HR operations.

The Senior Services position has been posted.

We received one response to the RFP for 2020 Census project manager and will be evaluating within the next two weeks.

CSD is partnering with CHRISTUS, Magistrate Court, the DA's office, the Prevention Alliance and others to fund Navigation services for young court offenders with extensive behavioral health issues. We met this week to discuss the scope of work. This Navigator will bring important data to the Accountable Health Community.

I am in the process of putting the final touches on the Behavioral Health Strategic Plan and hope to have it finalized for review print and distribution by the end of the weekend. It focuses on putting CSD in a Leadership role in terms of coordinating and prioritizing the expenditure of behavioral health dollars

Health Services

Accountable Health Community

- Unite Us platform launch is April 3rd. They will do a demonstration on March 25th here at CSD for partners unable to attend previous demos and for organizations who may be interested in joining the network. We will be hosting four in-person trainings for all users of the platform on March 26th and 27th at the Higher Education Center computer lab.
- This week we met with La Familia to discuss their contract obligations and the use of the Unite Us. Wendy Johnson has agreed to utilize the platform for making referrals to outside organizations, which is approximately 30% of their navigation services. They do not want to use Unite Us beyond that.
- Kevin Norris, who as CEO has been the main point of contact on our contract with Pecos Valley Medical Center, is no longer with them. We met with the current COO to provide an update on the Accountable Health Community, and they seemed positive.
- Name. We have to check with CMO on the name for the AHC. I prefer "Santa Fe County Connect: a network for health and well-being". The suggestion from navigators and residents who have used the AHC is "Santa Fe County Connect: many hands, one goal, building a network of health and well-being."

Senior and Community Relations

Terri Werner reports that the Steer and Heifer Jackpot was a success in spite of horrible weather last Saturday. She had a lot of positive feedback from those in attendance. The group already wants to book the center for the same time next year. They had 34 steers and 15 heifers.

Senior Day on February 22nd was a success. We had a lot of people come to the table, take some swag and ask about our program. We also had seniors from the different centers come and take tours of the Roundhouse, visit all of the booths, etc.

Helen and Anna will be going to the United Way of Santa Fe County for Dr. Seuss' birthday celebration. Every year I am asked to go out and read to the kids in English / Spanish. We read a number of books including those that come from the Dolly Parton Imagination Library. The kids are usually between the age of 3-5.

Community Safety

The University of New Mexico, Center on Alcoholism, Substance Abuse and Addictions are extremely grateful to the DWI program for assistance they received coordinating a focus group for the B-Smart app they are in the process of developing. The first focus group of DWI offenders and their families was conducted on March 7, 2019. The DWI Compliance staff did an excellent job

recruiting DWI offenders for the focus group. The DWI program will continue to assist UNM with future meetings.

The DWI program will be working on new public awareness messaging over the next couple of weeks. The RFP process is nearing completion, and once the contract is signed and in place, the DWI program and FireStik Studios will work on new campaign material and artwork. The DWI program is planning to unveil a new campaign for the upcoming summer season.

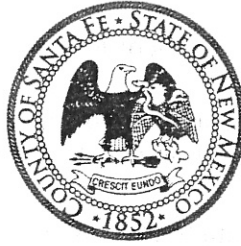
Teen Court met with Sue O'Brien and Jen Jeverson from the office of student wellness for the SFPS. We discussed what the schools protocol is around dealing with youth that have been identified as having homicidal ideation. She brought up concern over a few youth that she assessed. As of right now the schools do not have protocol around this issue but there will be further discussion in the future.

Teen Court staff continues to work the Santa Fe Police Department on reporting and supporting youth and families who are at high risk or have been sex trafficked. We have identified one individual in the community and police have begun gathering evidence to support an arrest against this person. This week another family reported that their daughter had been contact with this person. So I will continue to support these families in pursuing reports.

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Katherine Miller
County Manager

Date: March 13, 2019
To: Board of County Commissioners
From: Penny Ellis-Green, Growth Management Director *PEG*
Via: Katherine Miller, County Manager
Re: Growth Management Monthly Report February 2019

This report is a summary of projects for Growth Management with statistics from February 2019. Growth Management consists of 4 divisions; Planning, Economic Development, GIS and Building and Development Services.

Planning Division

Affordable Housing

Staff received an application for a Happy Roofs Project located in the La Cienega Area.

Staff is continuing to work with a homeowner in the Rancho Viejo Area through the County's Foreclosure Prevention Program. The homeowner was able to bring their mortgage up to date and is currently working with their mortgage company to rectify the foreclosure. Staff referred the homeowner to Habitat for Humanity's Home Rehabilitation Program to see if funds can be provided to assist with damage within the home.

Open Space

Staff began to collaborate with the City of Albuquerque Open Space staff using our Open Space Program as a model for trail development, signage, and management, staff provided an overview of each program, as well as a tour of selected County Open Space Trails.

Staff helped to coordinate and lead the NM Avian Conservation Partners statewide meeting on February 13, 2019 and gave a presentation regarding collaborative work with the County fire crew to balance fire prevention with wildlife habitat conservation at Talaya Hill Open Space.

Staff completed a cactus monitoring protocol for Arroyo Hondo Open Space.

Staff completed an amphibian monitoring protocol for Los Potreros Open Space.

Staff continued work on several other natural resource monitoring protocols: bird monitoring at Ortiz Mountains Open Space and Horned Lizard monitoring at Thornton Ranch Open Space.

Staff participated in the Pinyon Jay Working Group, and helped to draft the Pinyon Jay Conservation Strategy, a document that will help land managers throughout the western U.S. manage their lands for the rapidly declining Pinyon Jay.

Community Planning

Staff coordinated the La Bajada Community Planning meeting and went over draft Goals and Actions for the 4 La Bajada Community Plan Elements. Staff also presented draft maps for inclusion in the plan.

Staff met with the San Marcos Planning Committee on February 27th for the 13th group meeting of the 2019 San Marcos District Plan process. Commissioner Moreno joined 19 community members and four Planning Staff to discuss the language needed in the Plan to address desired SLDC overlay changes.

Sustainable Land Development Code

Staff refined proposed amendments to Chapter 11 of the SLDC regarding DCIs and Hard Rock Mining including the comments received from four public meetings held throughout the County. Staff was authorized to publish Title and General Summary of this Ordinance at the March 12, 2019 BCC.

Community Organizations and Registered Organizations

Staff corresponded with CO/RO contacts by email and phone regarding various development questions, helping to find clarification about County processes and to connect community members with appropriate County staff regarding questions and concerns.

Transfer of Development Rights (TDRs)

Staff conducted a site visit to qualify a property in Canada de Los Alamos and is currently working on the TDR Qualification Report

Staff met with property owners in Glorieta to sign and notarize TDR Certificates 2018-1 through 2018-4, and the final TDR Sending Area plat.

Staff met with a property owner in Rancho Viejo to discuss next steps in TDR Certification, reviewed the draft TDR Sending Area Plat and provided a draft of the TDR Agreement.

Agriculture & Ranching Implementation Plan

Staff participated in the Reunity Resources advisory council on February 1st to assist in short and long term brainstorming for programming and services they hope to offer through the Community Farm in Agua Fria.

Staff conducted a site visit to La Bajada Ranch in coordination with NMSU County Extension and the lessee to explore options for the Garden at La Bajada Ranch and with NMSU Viticulture

Extension Specialist to determine approximate area for the vineyard design and soil samples. Staff continued coordination with Economic Development regarding the business model plan for the proposed Winery Incubator and Shared-Use Agricultural Facility at La Bajada Ranch.

Staff participated in the Edgewood Senior Center garden meeting to discuss how to encourage community member participation in the garden for the upcoming growing season.

Staff participated in the Bennie J Chavez Center Open house to engage community members and seniors in their thoughts regarding the proposed site redesign. Options include a garden and orchard area.

Staff organized a conference call with the Program Director of the South Valley Economic Development Center to discuss outreach and programming options for the potential Shared-Use Agricultural Facility at La Bajada Ranch.

Santa Fe Food Policy Council (SFFPC)

Staff attended the February 28, 2019 Food Policy Council meeting and presented progress on the AgriGate website development and discussed potential services that would be beneficial to the local community for the proposed Agricultural Shared-Use Facility.

Transportation

Staff and consultants held a kick-off meeting for the Preliminary Engineering Study for the future Avenida Del Sur West Extension Project to review the initial findings and work plan for this project. All necessary easements appear to be in place to support this new arterial road connecting the I-25/NM599 interchange to the Avenida Del Sur/Av A Nu Po intersection in the Santa Fe Community College District. Traffic impacts, environmental impacts, and alignment options will be prepared next.

Staff met with NM Game and Fish and NMDOT Environmental staff to discuss best practices in reducing wildlife and vehicle conflicts. Staff will integrate actions and ideas for reducing these types of conflicts in the Transportation Plan.

Staff attended a Mini-Roundabout training presented by the Transportation Research Board. Highlights included affordability and constructability of the devices. Many minis cost under \$200,000 and can take from only a weekend to a month or two to construct.

North Central Regional Transit District (NCRTD)

The Board of Directors of the North Central Regional Transit District (NCRTD) met in February and heard presentation items including the 'Safe Driver' and 'Years of Service' quarterly awards and the receipt of the Government Finance Officers Association and Distinguished Budget Presentation Award for Fiscal Year 2019. Action items included approving the transfer of a surplus bus to the Portales Area Transit System and approval of bus shelter purchase. The NCRTD is considering buying four 20'-long shelters (\$11,000/ea.) and eighteen 10'-long shelters (\$20,000/ea.). Discussion items included NCRTD's FY19 Financial Summary Report; NCRTD's Quarterly Investment Report for Q2FY19; and review of the December 2018 Financial Summary. The Board requested staff to conduct an analysis for demand response service in Edgewood.

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)

The Northern Pueblos Regional Transportation Planning Organization met in February. Presentation items included NMDOT Bridge and Maintenance projects.

Mid-Region Regional Transportation Planning Organization (MRRTPO)

The Mid-Region Regional Transportation Planning Organization did not meet in February.

MPO

The Santa Fe MPO Technical Coordinating Committee (TCC) met in February. Action items included an approval of amendment 6 to the 2018-2023 SFMPO Transportation Improvement Program (TIP) for repaving and shoulder addition to Camino Del Monte Sol. The Santa Fe MPO Transportation Policy Board (TPB) met in February and approved the TCCs recommendations.

Capital Planning

Staff and consultants met with department directors and CMO to review preliminary draft 20-year CIP tool and impact fee structure report.

Economic Development Division

There was not a board meeting for the Northern Rio Grande National Heritage Area (NRGNHA) for the month of February. The next board meeting is March 14th in Alcalde, NM.

There was not a board meeting of the North Central New Mexico Economic Development District (NCNMEDD) for the month of February. The next meeting is March 15, 2019 at the Santa Fe Business Incubator at 1:30 pm.

There were board meetings for the Regional Economic Development Initiative Network (REDI Net) on February 7th, 14th and 21st. The meeting on the 7th was a special meeting focusing on the audit. The meeting on the 14th was focused on the fiscal status of REDI Net and the bookkeeper's financial report for 2018. The meeting on the 28th concerned operational items such as new customers and discussion of how to work with the DOT and their request for locates. The next board meeting is March 14th in Pojoaque.

There was a board meeting for the Estancia Valley Economic Development Association (EVEDA) on February 8th in Moriarity. The Executive Director gave an update on several projects occurring in the Estancia Valley. These include the expansion of First Choice Medical Center, PNM building of a 50-MgW solar field with an IRB that could effecting the Moriarity /Edgewood School District by reducing property taxes, DR Horton is interested in building homes in the Edgewood area, and possible wind and transmission projects that are on hold due to legislation introduced, an eminent domain issue and a land-owner issue. The next EVEDA board meeting has not been set.

The Regional Coalition of LANL Communities (RCLC) scheduled for February 22, 2019 was rescheduled for March 1, 2019. Topics discussed included the legacy waste at LANL with an update by contractor N3B; approval of the revised JPA; approval of an RCLC statement of the purpose of the Defense Nuclear Facilities Safety Board; discussion of legislative action regarding TRIAD (a non-profit) paying GRT on their contract; and establishment of monthly meetings occurring every 3rd Friday of the month. The next meeting will be on March 22nd, in Espanola.

The Economic Development Division has worked on the following:

- Working on a CDBG grant from the economic development set-a-side.
- Continued to work with the contractor in developing a business plan for the Agricultural portion at La Bajada Ranch.
- Working with contractor to create a new Outdoor Adventure app for Santa Fe County to be available alongside the update to the SFC Trails App.

Building and Development Services Division

Permits and Development Review

The following statistics are provided for permits and approvals issued in February 2019:

	February, 2019
New Residential Permits - Stick Built Homes	12
New Residential Permits - Manufactured Homes	6
Commercial Building Permits District 1	0
District 2	0
District 3	0
District 4	0
District 5	0
Number of Lots Created – Major Subdivision	0 Lots
Minor Subdivisions	0 Lots
Exemptions	2 Lots
Commercial Business Licenses	0
Home Occupations No Impact	9
Home Occupations Low Impact	1
Film Permits	1

Code Enforcement

The following statistics are provided for code enforcement actions in February 2019:

	February 2019
Number of Initial Notices of Violation Issued	16
Number of Final Notices of Violation Issued	6
Number of Notices of Violation resolved without court action	9

GIS Division

E911 Addressing

Staff performed focused primarily on road naming petitions, initiating 4 of these. Staff also posted 11 addresses requested by citizens.

GIS

In January, staff provided 131 Address Verifications to County residents and prepared 102 development permit screening forms and maps which triggered 36 archeological screenings. In addition to these permit screenings; the Division also served 96 walk-in customers.

The GIS Division continued the behind the scenes work required to implement the new CAD System for the RECC. A thorough review of the E911 ALI (Automatic Location Identifier – aka phone number addresses) database and the E911 MSAG (Master Street Address Guide – aka street address ranges by response agency) database were conducted to fully understand how these critical E911 databases will integrate into the new CAD System.

The upgrade, enhancement, and expansion of the popular Santa Fe County Trail Mobile Application was successfully completed by the County's contractor and the new application has been rolled out to the Apple App Store and Google Play Store for free download by the general public.

Preliminary work has begun on two (2) projects for the U.S. Census Bureau; the annual Boundary and Annexation Program (BAS) which allows the County to report any changes to jurisdictional boundaries and the decennial Participant Statistical Areas Program (PSAP) which flags statistical areas which are either under or over preferred population and housing count ranges. Three staff members attended the statewide kick off and training session for these programs at the Middle Rio Grande Council of Governments in Albuquerque on February 27.

